

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, FEBRUARY 12, 2026
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Sortman, Commissioner Mussina, Shannon Barnes, Director of Management & Operations, Solicitor Christopher H. Kenyon.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

Todd Lauer, Jersey Shore questioned Salary Board Item 4.3. Ms. Gottschall responded that these are full time officers from different entities assigned to the task force. They are not new hires.

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 2/18/26 to be paid on 2/11/26 in the amount of \$2,130,819.36.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

3.0 INFORMATION ITEMS

- 3.1 Michael Hagen - Elected Officials Personnel Actions:
 - Courts - Eliza Welshans, Clerk III, Part-Time, PG4, \$14.7288 per Hour, Not to exceed 1000 hours annually, Anticipated Start Date: February 26, 2026.
 - Sheriff – Luke Motter, Deputy Sheriff, Part-Time, Union, \$22.95 per hour, Not to exceed 1000 hours annually, Anticipated Start Date: February 17, 2026.

Recess Commissioners' Public Meeting for the Salary Board

4.0 SALARY BOARD - SALARY BOARD MINUTES CAN BE FOUND ON LYCO.ORG>ELECTED OFFICIALS>CONTROLLER

- 4.1 Convene Salary Board.

- 4.2 Vote to approve the Salary Board minutes from the February 5, 2026 meeting.
- 4.3 Vote to approve the Assignment of Special County Detectives for Lycoming County Drug Task Force and DUI Center Patrol.
- 4.4 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

5.0 PERSONNEL ACTIONS

5.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.0 ACTION ITEMS

6.1 Michael Hagen – Vote to approve the proposal from CCAP Travelers with the Hartman Group for the Lycoming Tax Collector Program in the amount of \$42,842.00 (4 years). (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.2 Brad Shoemaker– Vote to approve the MOU with the Lycoming County Prison Board and 29th Judicial District.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.3 Brad Shoemaker– Vote to award the Prison Uniform Clothing bid to Rogers Uniforms in the amount of \$621.00. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.4 Adrienne Stahl – Vote to approve the Agreement with Lauren Appolonia Roux, Esq. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.5 Adrienne Stahl – Vote to approve the Agreement with Brian Ulmer, Esq. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.6 Adrienne Stahl – Vote to approve the Agreement with Johanna Berta, Esq. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.7 Adrienne Stahl – Vote to approve the Agreement with Riane Aichner, Esq. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.8 Adrienne Stahl – Vote to approve the Agreement with Elizabeth White, Esq. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.9 Adrienne Stahl – Vote to approve the Agreement with Tyler Calkins, Esq. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.10 Adrienne Stahl – Vote to approve the Agreement with Howard Gold, Esq. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.11 Adrienne Stahl – Vote to approve the Agreement with Krista Deats, Esq. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.12 Adrienne Stahl – Vote to approve the Agreement with Matthew Diemer, Esq. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.13 Shanean Edmonds - Vote to approve the Subrecipient Monitoring Agreement with Lycoming County United Way of North Central PA in the amount of \$195,505.00. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.14 Shanean Edmonds – Vote to approve the Retail Advertising Agreement with the Sun-Gazette, LLC. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.15 Kelsey Green – Vote to approve the Amendment to the RACP Grant.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.16 Jenny Picciano – Vote to approve the Cooperative Agreement with Pennsylvania Friends of Agriculture for Mobile Agriculture Education Science Lab in the amount of \$13,800. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Commissioner Metzger explained that there were other entities that were helping out. By working together as a partnership, we were able to put together a plan to provide the program for all the sessions that are currently scheduled. Next year they will have to find different funding to continue the program.

Commissioner Sortman explained that it was a miscommunication of the end dates for the program. The ARPA funds that provided the Mobile facility were donated to a foundation. It will be up to the foundation to support and fund it moving forward.

Commissioner Mussina applauded the people who approached them regarding the issue. They presented their case nicely and professionally. It was good government at work. We were able to come up with a resolution that worked for everyone.

6.17 Larissa Hassinger – Vote to approve Resolution 2026-04 appointing Shannon Barnes as the Environmental Review Certifying Officer.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.18 Nicki Gottschall – Vote to approve Resolution 2026-05.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.19 Mark Hulyo for Leslie Kilpatrick - Vote to approve the Quote from ABS Building System Integrators, LLC in the amount of \$647.27. (2026 approved budgeted item) Mr. Hulyo informed us that this was not a 2026 budgeted item. District Attorney's office will be funding this.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.20 Shannon Barnes – Vote to approve the Intergovernmental Agreement with RVTA in the amount of \$100,000.00. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Sal Vitko, RVTA, explained this is the local match for the RVTA funding. It is state required and funds the transit operations. All the different municipalities pay a portion. Commissioner Metzger expressed gratitude for the transit system that runs through the county. He commented on the importance of the system for the residents.

In response to questions asked Mr. Vitko explained that the mileage is based on the mileage of the bus routes. There is a mileage equation that determines the amount the municipality pays. The County pays \$100,000.00. They are looking at the routes and stops to check the efficiency of the routes. Buses can be deployed to a fire for the fireman to use as a place to get warm while battling a fire. The fire company can contact the operations Center at RVTA if this service is needed.

6.21 Shannon Barnes- Vote to approve update to HR Policy 512.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Ms. Barnes explained what the current tool policy is and the changes being made to the policy. The policy is currently under Solicitor review. In addition, she explained how the County will track the tools belonging to the County through monthly inventory checks.

6.22 Shannon Barnes- Vote to approve the Amendment to the Lycoming Clinton Joinder Board PCCD Co-responder grant.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

7.0 COMMISSIONER COMMENT

Mr. Sortman thanked those that made the comments about practicing Common Sense Government. He spoke about their recent interactions with the youth and young adults,

stating that it was exciting to see them look for leadership roles and ways to help their communities.

Mr. Metzger spoke about a mock interview he participated in and the young person's enthusiasm to find ways to get involved in local government and the community.

Mr. Mussina pointed out that the Commissioners are here to help and guide. There are safeguards in place, checks and balances, for protection.

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

Todd Lauer, Jersey Shore spoke about comments made by prior employees regarding the yearly budget. He then asked several questions. The Commissioners provided the following answers/information:

Mr. Mussina informed him that the new management team at RMS will be updating the Commissioners continually.

Mr. Metzger informed him that the 18 bridges have been completed. The five-dollar fee continues to be in effect to pay down the remaining debt/loan. The fee can only be used for this purpose.

Mr. Sortman stated that the five-dollar fee will be rescinded once the loan is paid off.

Mr. Metzger reported that they are still working on some of the towers but he would have to get an update from DPS regarding this.

Mr. Sortman reported that most of the local reassessment meetings have been completed. During 2026 reassessments will start going out to people. The next step will be a period of time for people to challenge any reassessment that they feel is incorrect. The new reassessed value will be used for the 2028 taxes. The new taxes can't exceed 10% above the current income. The millage will have to be lowered in order to match the income. The tax reassessment is not a tax increase. We cannot get more income out of it. The mill rate will come down as the property value goes up.

Ms. Gottschall explained the closure and post closure funds for RMS.

Mr. Sortman added that it is part of the operating cost of the landfill, a separate fund and can't be used for any other purpose. The number changes when different fields are closed. We are currently on field 12.

YOU TUBE PUBLIC COMMENT

@mc-g581Do we have a system in place to research and report on current and proposed businesses and non profits with ties to China and other foreign countries?

@thomasadams3614Good question @mc-g581! I am curious about Thrive International, whether or not, they support illegal immigrants? I have an uneasy feeling they do. I applaud them for their work in aiding legal

thomasadams3614

#1

immigrants, but if they are aiding the opposite, to gain access to government handouts at taxpayers' expense, would be very shameful and criminal, and would be participating in the breakdown of

@thomasadams3614

#1

America's Godly Christian Heritage! I sincerely hope not! I sincerely hope they are not involved with any of the fraudulent 501c3s operating across the commonwealth and the nation! Good people can be

@thomasadams3614

#1

easily persuaded to do harmful things, because they are not thinking of justice and Righteousness.

@thomasadams3614

#1

I don't like to be controversial

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, February 19, 2026, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

To View This Meeting and For More Detailed Information Click on The Link Below:

https://www.youtube.com/watch?v=Ayn_GCvNGB0

ATTACHMENT (A)

PERSONNEL ACTIONS:

Public Defender – Riley Shaffer, Public Defender Investigator, Full-Time, Grant, \$25.00 per Hour, 75 Hours per Pay Period, Effective Date: February 15, 2026.

Public Safety/ Communications Center – Sara Dalton, Administrative Coordinator, Full-Time, PG 6, \$37,856.13 Annually, 75 Hours per Pay Period, Anticipated Start Date: March 2, 2026.

Prison – Makenzy LeFever, Correctional Officer, Full-Time, Union, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: February 23, 2026.